

अण्डमान तथा



निकोबार राजपत्र

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No. 82, Port Blair, Tuesday, May 17, 2005

**ANDAMAN AND NICOBAR ADMINISTRATION  
SECRETARIAT**

**NOTIFICATION**

Port Blair, dated the 17<sup>th</sup> May, 2005.

No. 79/2005/F. No.2-23/96-Rev.— In exercise of the powers conferred by the proviso to Article 309 of the Constitution read with Govt. of India, Ministry of Home Affairs, New Delhi, Notification No.14-3/60-ANL dated 11.04.1960 and in supersession of Administration's Notification No.15-216/69-JI dated 31.05.1971, the Lieutenant Governor (Administrator), Andaman & Nicobar Islands hereby makes the following rules regulating the method of recruitment to the Group 'C' posts mentioned below in the establishment of Deputy Commissioner (Andamans), Andaman & Nicobar Administration, namely:

**1. Short title and commencement:**

(i) These rules may be called Andaman & Nicobar Administration, Deputy Tehsildar, Revenue Inspector/Assistant Land Record Officer, Patwari, Surveyor and Draftsman/Revenue Draftsman, Surveyor, Draftsman and Computer (Revenue) Recruitment Rules, 2005.

(ii) They shall come into force on the date of their publication in the Official Gazette.

**2. Number of posts, classification and scale of pay:**

The number of posts and their classification and scale of pay attached thereto, shall be as specified at Sl. No. 2 to 4 of the schedule annexed to these rules.

**3. Method of recruitment, age limit, qualification etc.:**

The method of recruitment, age limit, qualifications and other matters relating to the said posts shall be as specified at Sl. No. 5 to 14 of the said schedules.

**4. Disqualifications:**

No person;

(a) who has entered into or contracted a marriage with a person having a spouse living; or

(b) who, having a spouse living, has entered into or contracted a marriage with any person; shall be eligible for appointment to the said post.

Provided that the Lieutenant Governor (Administrator), Andaman and Nicobar Islands may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for doing so, exempt any person from the operation of this rule.

**5. Power to relax:**

Where the Lieutenant Governor (Administrator), Andaman & Nicobar Islands is of the opinion that it is necessary or expedient so to do, he may by order, for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of person.

**6. Savings:**

Nothing in these rules shall affect reservations, relaxation of age limit and other concessions required to be provided for the Scheduled Tribes and other special categories of person in accordance with the orders issued by the Central Government from time to time in this regard.

(Ram Kapse)  
Lieutenant Governor,  
Andaman and Nicobar Islands.

*By order and in the name of the Lt. Governor,*

*Sd/-*  
(*Sasikala Viswanathan*)  
Assistant Secretary (Revenue).

**SCHEDULE OF RECRUITMENT RULES FOR THE POST OF DEPUTY TEHSILDAR**

1. Name of the post	: Deputy Tehsildar
2. No. of post	: 7 (Seven) *2005 * (Subject to variation dependent on workload).
3. Classification	: General Central Services (Group 'C') Non-Gazetted, Non-Ministerial
4. Scale of pay	: Rs. 5000-150-8000
5. Whether selection post or non-selection post	: Selection
6. Age limit for direct recruits	: Not applicable
7. Whether benefits of added years of service admissible under Rule 30 of the CCS (Pension) Rules, 1972	: Not applicable
8. Educational and other qualifications required for direct recruits	: Not applicable
9. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	: Not applicable
10. Period of probation, if any	: 2 (Two) years
11. Method of recruitment, whether by direct recruitment or by promotion or by deputation/transfer and percentage of the vacancies to be filled by various methods	: 100% by Promotion
12. In case of recruitment by promotion/deputation/transfer, grades from which promotion/deputation/ transfer to be made	: <b><u>Promotion:</u></b> 60% of the posts from amongst the Assistant Land Record Officer/Revenue Inspector in scale of pay of Rs. 4500-7000 with 3 years regular service in the grade. 40% of the posts from amongst the Surveyor and Draftsman, Revenue Draftsman in the scale of pay of Rs. 4500-7000 with 3 years regular service in the grade.

**NOTE :** The eligibility list for promotion shall be prepared with reference to the date of completion by the officers of the prescribed qualifying service in the respective grade/posts.

13. If a DPC exists, what is its composition : **Group "C" DPC (for considering Promotion) consisting of :—**

1. Deputy Commissioner, Andamans District — Chairman
2. Labour Commissioner, A & N Administration — Member
3. Additional District Magistrate, Andamans District — Member

14. Circumstances in which UPSC is to be consulted in making recruitment : Not applicable

**SCHEDULE OF RECRUITMENT RULES FOR THE POST OF PATWARI**

1. Name of the post : **Patwari**

2. No. of post : 57 (Fifty seven)\* 2005  
\* (Subject to variation dependent on workload)

3. Classification : General Central Services, (Group 'C') Non-Gazetted, Non-Ministerial

4. Scale of pay : Rs. 3050-75-3950-80-4590

5. Whether selection post or non-selection post : Not applicable

6. Age limit for direct recruits : 18-32 years for male.  
18-37 years for female.  
(Relaxable for Govt. Servants upto 5 years in accordance with the instructions/orders issued by the Central Government)  
**Note:**—The crucial date for determining the age limit shall be the closing date for receipt of name/applications from the Employment Exchange/candidates.

7. Whether benefit of added years of service admissible under Rule 30 of CCS (Pension) Rules, 1972 : Not applicable

8. Educational and other qualifications required for direct recruits : **Essential :—**  
(i) Pass in Senior Secondary School Certificate (10+2) or equivalent from a recognized board.  
(ii) Should qualify in the written test to be conducted by the A&N Administration/SSC.  
**Note:**—The selected candidates must undergo the requisite training and pass the departmental examination for Patwaris in three chances following completion of the training, failing which his services will be liable for termination.

9. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion : Not applicable

10. Period of probation, if any : 2 (Two) years

11. Method of recruitment, whether by direct recruitment or by promotion or by deputation/transfer and percentage of the vacancies to be filled by various methods : 100% by direct recruitment

12. In case of recruitment by promotion/deputation/transfer grade from which promotion/deputation/transfer to be made : Not applicable

13. If a DPC exists, what is its composition : Group 'C' DPC (for considering confirmation) consisting of :

1. Deputy Commissioner, Andamans District — Chairman
2. Labour Commissioner, A & N Administration — Member
3. Additional District Magistrate, Andamans District — Member

14. Circumstances in which UPSC is to be consulted in making recruitment : Not applicable

**SCHEDULE OF RECRUITMENT RULES FOR THE POST OF REVENUE INSPECTOR/ASSISTANT LAND RECORD OFFICER**

1. Name of the post	<b>Revenue Inspector/Assistant Land Record Officer</b>		
2. No. of post	Revenue Inspector	—	24 Posts
	ALRO	—	01 Post
	<b>Total</b>	—	<b>25 Posts</b>
	25 (Twenty five) *2005 *(Subject to variation dependent on workload)		
3. Classification	: General Central Services, (Group 'C') Non-Gazetted Non-Ministerial		
4. Scale of pay	: Rs. 4500-125-7000		
5. Whether selection post or non-selection post	: Selection		
6. Age limit for direct recruits	: Not applicable		
7. Whether benefit of added years of service admissible under Rule 30 of CCS (Pension) Rules, 1972	: Not applicable		
8. Educational and other qualifications required for direct recruits.	: Not applicable		
9. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	: Not applicable		
10. Period of probation, if any	: 2 (Two) years		
11. Method of recruitment, whether by direct recruitment or by promotion or by deputation/transfer and percentage of the vacancies to be filled by various methods	: 100% by Promotion		
12. In case of recruitment by promotion/deputation/transfer grades from which promotion/deputation/transfer to be made	: <b>Promotion:</b> From amongst Patwaris in the Pay Scale of Rs. 3050-4900 with 13 years qualifying service in the grade		
13. If a DPC exists, what is its composition	: <b>Group 'C' DPC (for considering promotion) consisting of:</b>		
	1. Deputy Commissioner, Andamans District	—	Chairman
	2. Labour Commissioner, A & N Administration	—	Member
	3. Additional District Magistrate, Andamans District	—	Member
14. Circumstances in which UPSC is to be consulted in making recruitment	: Not applicable		

**SCHEDULE OF RECRUITMENT RULES FOR THE POST OF  
SURVEYOR AND DRAFTSMAN/REVENUE DRAFTSMAN**

1. Name of the post	:	Surveyor and Draftsman/Revenue Draftsman	
2. No. of post	:	Surveyor and Draftsman	— 15 Posts*
		Revenue Draftsman	— 02 Posts*
		<b>Total</b>	<b>— 17 Posts</b>
		17 (Seventeen)* 2005.	
		*(Subject to variation dependent on workload)	
3. Classification	:	General Central Services (Group 'C') Non-Gazetted, Non-Ministerial	
4. Scale of pay	:	Rs. 4500-125-7000	
5. Whether selection post or non-selection post	:	Non-selection.	
6. Age limit for direct recruits	:	Not applicable	
7. Whether benefit of added years of service admissible under Rule 30 of CCS (Pension) Rules, 1972	:	Not applicable	
8. Educational and other qualifications required for direct recruits	:	Not applicable	
9. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	:	Not applicable	
10. Period of probation, if any	:	2 (Two) years	
11. Method of recruitment, whether by direct recruitment or by promotion or by deputation/ transfer and percentage of the vacancies to be filled by various methods	:	100% by Promotion.	
12. In case of recruitment by promotion/deputation/transfer grades from which promotion/deputation/transfer to be made	:	<b>Promotion:</b> — From amongst the Surveyors, Draftsmen and Computers (Revenue) in the scale of pay of Rs. 4000-6000 with 5 years qualifying service in the respective grade and have successfully completed the equivalent level of in-service training provided to Patwaris and qualified in the departmental test	
13. If a DPC exists, what is its composition	:	Group 'C' DPC (for considering promotion) consisting of:— 1. Deputy Commissioner, Andamans District — Chairman 2. Labour Commissioner, A & N Administration — Member 3. Additional District Magistrate, Andamans District — Member	
14. Circumstances in which UPSC is to be consulted in making recruitment	:	Not applicable	

**SCHEDULE OF RECRUITMENT RULES FOR THE POST OF SURVEYOR**

1. Name of the post : **Surveyor**

2. No. of post : 44 (forty four) \*2005  
\*(Subject to variation dependent on workload)

3. Classification : General Central Services (Group 'C') Non-Gazetted, Non-Ministerial

4. Scale of pay : Rs. 4000-100-6000

5. Whether selection post or non-selection post : Not applicable

6. Age limit for direct recruits : 18-32 years for male.  
18-37 years for female.  
(Relaxable for Govt. Servants upto 5 years in accordance with the instructions or orders issued by the Central Government)  
**Note:**—The crucial date for determining the age limit shall be the closing date for receipt of name/applications from the Employment Exchange/candidates.

7. Whether benefit of added years of service admissible under Rule 30 of CCS (Pension) Rules, 1972 : Not applicable

8. Educational and other qualifications required for direct recruits : **Essential :**  
1. Matriculation or its equivalent qualification.  
2. 2 (two) years Diploma/Certificate Course in surveying from an Industrial Training Institute (ITI) or equivalent recognized Institution.  
3. Should qualify in the written professional test to be conducted by the A&N Administration/any authorized recruitment agency.  
**Desirable:**—One year experience in the concerned line.

9. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion : Not applicable

10. Period of probation, if any : 2 (Two) years

11. Method of recruitment, whether by direct recruitment or by promotion or by deputation/transfer and percentage of the vacancies to be filled by various methods : 100% by direct recruitment

12. In case of recruitment by promotion/deputation/transfer grades from which promotion/deputation/transfer to be made : Not applicable  
**Note:** Vacancies caused by the incumbent being away on deputation or long illness or study leave or under other circumstances for a duration of one year or more may be filled on deputation from the officials of the other Department of A&N Administration holding analogous posts on regular basis and possessing the qualification prescribed for direct recruits at column 8.

13. If a DPC exists, what is its composition : **Group 'C' DPC (for considering confirmation) consisting of :—**  
1. Deputy Commissioner, Andamans District — Chairman  
2. Labour Commissioner, A & N Administration — Member  
3. Additional District Magistrate, Andamans District — Member

14. Circumstances in which UPSC is to be consulted in making recruitment : Not applicable

## **SCHEDULE OF RECRUITMENT RULES FOR THE POST OF DRAFTSMAN**

1. Name of the post	:	<b>Draftsman</b>
2. No. of post	:	4 (Four) 2005* *(Subject to variation dependent on workload)
3. Classification	:	General Central Services (Group 'C') Non-Gazetted, Non-Ministerial
4. Scale of pay	:	Rs. 4000-100-6000
5. Whether selection post or non-selection post	:	Not applicable
6. Age limit for direct recruits	:	18-32 years for male. 18-37 years for female. (Relaxable for Govt. Servants upto 5 years in accordance with the instructions or orders issued by the Central Government). <b>Note:</b> —The crucial date for determining the age limit shall be the closing date for receipt of names/applications from the Employment Exchange/candidates.
7. Whether benefit of added years of service admissible under Rule 30 of CCS (Pension) Rules, 1972	:	Not applicable
8. Educational and other qualifications required for direct recruits	:	<b>Essential :</b> 1. Matriculation or its equivalent qualification. 2. 2 (two) years Diploma/Certificate Course in Draftsmanship (Civil) from an Industrial Training Institute (ITI) or equivalent recognized Institution. 3. Should qualify in the written professional test to be conducted by the A&N Administration/any authorized recruitment agency. <b>Desirable:</b> —One year experience in the concerned line.
9. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	:	Not applicable
10. Period of probation, if any	:	2 (Two) years
11. Method of recruitment, whether by direct recruitment or by promotion or by deputation/transfer and percentage of the vacancies to be filled by various methods	:	100% by direct recruitment
12. In case of recruitment by promotion/deputation/transfer grades from which promotion/deputation/transfer to be made	:	Not applicable <b>Note:</b> Vacancies caused by the incumbent being away on deputation or long illness or study leave or under other circumstances for a duration of one year or more may be filled on deputation from the officials of the other Department of A&N Administration holding analogous posts on regular basis and possessing the qualification prescribed for direct recruits at column 8.
13. If a DPC exists, what is its composition	:	<b>Group 'C' DPC (for considering confirmation) consisting of :—</b> 1. Deputy Commissioner, Andamans District — Chairman 2. Labour Commissioner, A & N Administration — Member 3. Additional District Magistrate, Andamans District — Member
14. Circumstances in which UPSC is to be consulted in making recruitment	:	Not applicable.

## **SCHEDULE OF RECRUITMENT RULES FOR THE POST OF COMPUTER (REVENUE)**

1. Name of the post	:	<b>Computer (Revenue)</b>
2. No. of post	:	2 (Two) *2005 *(Subject to variation dependent on workload)
3. Classification	:	General Central Services (Group 'C') Non-Gazetted, Non-Ministerial
4. Scale of pay	:	Rs. 4000-100-6000
5. Whether selection post or non-selection post	:	Not applicable
6. Age limit for direct recruits	:	18-32 years for male. 18-37 years for female. (Relaxable for Govt. Servants upto 5 years in accordance with the instructions or orders issued by the Central Government). <b>Note:</b> —The crucial date for determining the age limit shall be the closing date for receipt of names/ applications from the Employment Exchange/ candidates.
7. Whether benefit of added years of service admissible under Rule 30 of CCS (Pension) Rules, 1972	:	Not applicable
8. Educational and other qualifications required for direct recruits	:	<b>Essential :—</b> 1. Matriculation or its equivalent qualification. 2. 2 (two) years Diploma/Certificate Course in Surveying or Draftsmanship (Civil) from an Industrial Training Institute (ITI) or equivalent recognized Institution. 3. Should qualify in the written professional test to be conducted by the A&N Administration/any authorized recruitment agency. <b>Desirable:</b> — One year experience in the concerned line.
9. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	:	Not applicable
10. Period of probation, if any	:	2 (Two) years
11. Method of recruitment, whether by direct recruitment or by promotion or by deputation/ transfer and percentage of the vacancies to be filled by various methods	:	100% by direct recruitment
12. In case of recruitment by promotion/deputation/transfer grades from which promotion/deputation/transfer to be made	:	Not applicable <b>Note:</b> Vacancies caused by the incumbent being away on deputation or long illness or study leave or under other circumstances for a duration of one year or more may be filled on deputation from the officials of the other Department of A&N Administration holding analogous posts on regular basis and possessing the qualification prescribed for direct recruits at column 8.
13. If a DPC exists, what is its composition	:	<b>Group 'C' DPC (for considering cases of confirmation) consisting of :—</b> 1. Deputy Commissioner, Andamans District — Chairman 2. Labour Commissioner, A & N Administration — Member 3. Additional District Magistrate, Andamans District — Member
14. Circumstances in which UPSC is to be consulted in making recruitment	:	Not applicable.

Sd/-  
**Assistant Secretary(Revenue).**